2015 Pharmacy Technician Program Schedule

Day program meets Mon, Wed, & Fri From 9am-1pm for 18 weeks
Class begins Mon March 23rd - Wed July 29th
Class begins Mon Aug 3rd- Fri Dec 11th

Evening Program meets Mon, Wed, & Thurs from 6pm-10pm for 18 weeks
Class begins Mon Jan 12th - Thurs May 14th
Class begins Mon May 18th - Thurs Sept 17th
Class begins Mon Sept 21st – Mon Feb 1st, 2016

2015 Pharmacy Technician Certificate Program Fees

Total Fees, Charges and Expenses
Application/Registration Fee $75.00
Tuition $2950.00
Text Book $215.00
STRF fee $0.00
Total Amount Paid to school $3240.00

Out of pocket expenses are approximate (not paid to the institution)
Uniform/ shoes $60.00
Background check and drug screen $176.00
State application fee $80.00
BLS $85.00
Self- Query fee required for Ca. state license $16.00
NHA Certification Examination $135.00*
(*optional, not required for state licensure)
Total out of pocket expenses $552.00

Faculty
The didactic and clinical education is taught by a team of highly experienced faculty consisting of dedicated instructors, certified phlebotomists and nurses from various specialty areas. They are chosen for their commitment to teaching and clinical expertise. The faculty and staff are committed to provide the best possible educational environment and instruction to assure competency in all areas of the established curriculum.

General Admissions Requirements
1. Applicants must be 18 years or older. All applicants must present either a State issued Identification card /driver’s license or passport. You must have a social security number, therefore; you must be a US Citizen.
2. Proof of High School Graduate/GED or achieved a degree higher than High School Diploma. (Foreign transcripts for diplomas earned outside of the US must be evaluated for US equivalency.)
3. No felony, and certain misdemeanor (drug and theft), convictions are not allowed. A pre-employment background check and drug screening will be required.*State registration will be denied if the applicant has any felony convictions on record.*State licensure is a requirement for completion of this program.

Enroll Online or Call 925-757-2900 to schedule an appointment with our Admissions Counselor Today!

Contra Costa Medical Career College
Accredited-California State Board of Pharmacy approved Pharmacy Technician Program

Program Clock Hours
144didactic (classroom), 72laboratory, 200 hour externship Total Clock Hours –416

Hours of Operation:
Monday-Thursday: 8:30am- 9:30pm
Friday: 8:30am- 5:00pm
Saturday: 8:30am- 12:30pm.
Sunday: Closed

Contra Costa Medical Career College
Is located at 4051 Lone Tree Way Suite C
Antioch, Ca. 94531 925-757-2900

www.ccmcc.edu

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**Goals and Purpose:**

The Pharmacy Technician certificate program at Contra Costa Medical Career College will give you the tools to enter the healthcare world as a professional in a retail pharmacy, hospital, home healthcare setting, mail order or pharmaceutical wholesalers industry. Pharmacy Technicians may assist pharmacists in providing medications and healthcare products to patients. As a certified Pharmacy Tech, you’ll receive and verify prescriptions and prepare patient medication. CCMCC’s Pharmacy Technician classes will also train you to maintain client profiles and insurance claim forms. Pharmacy Techs are the key communication liaison between medical professionals, doctors, pharmacists and patients. This course is fully approved by the Ca. Board of Pharmacy to earn the title of Registered Pharmacy Technician. The state requires a minimum of 240 hours of training in the subject of Pharmacy Technician. In addition, participants will be qualified to apply to sit for the OPTIONAL National Certification Exam through the National Healthcare Association. Upon successful completion of this exam, students will earn the credential CPhT. There are no prerequisites for this program.

**Outcomes and Objectives (include but are not limited to):**

At the end of the course, the participant will be able to:

- Design a study plan that fits his or her learning style and personal commitments.
- Assist the pharmacist in collecting, organizing, and evaluating information for direct client care, medication use review, and departmental management.
- Receive and screen prescription/medication orders for completeness and authenticity.
- Prepare medications for distribution.
- Verify measurements, preparation, and/or packaging of medications produced by other technicians.
- Distribute medications.
- Initiate, verify, collect payment for and initiate billing for pharmacy services or goods.
- Assist the pharmacist in monitoring the practice site and/or service area for compliance with state, federal and local laws, regulations, and professional standards.
- Maintain the pharmacy equipment and facilities.
- Assist the pharmacist in preparing, storing, and distributing investigational medication products.
- Use communication strategies associated with quality customer service.
- Draft a resume that clearly communicates one’s value to an employer.
- Define medical terms and abbreviations used for inpatient pharmacy orders
- Demonstrate proper hand washing and sterile gloving techniques
- Describe and utilize Standard Precautions established by the Center for Disease Control.
- Identify aerobic pathogens and utilize methods for preventing the contamination of sterile products compounded in the pharmacy.
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- Define injectable routes and administration systems for parenteral products.
- Describe horizontal and vertical laminar airflow hoods (LAH) and a high efficiency particulate air (HEPA) filters Perform aseptic technique in a horizontal LAH.
- Differentiate between varying directions for reconstituting a sterile drugs contained in a vial, calculate and prepare an ordered dose in a LAH.

**Instructional Methods:**

- Instructor-led lectures
- Individual study
- Skills Demonstration and Laboratory Practice
- Small and Large Group Discussion
- Competency skills check-offs
- 1 on 1 Instruction

**Clinical Component**

Externship hours will begin after classroom instruction is completed. 200 hours of externship training are required by the state of California which must be completed no later than 11 weeks following the last day of didactic instruction. Externship sites will be arranged by CCMCC and assignments will be given out no later than 30 days after the last day of the course, or 30 days from the date in which all required paperwork/documents have been received, whichever is later. Externship hours are most likely during the day. Students MUST be available during normal business hours.

All students must be BLS for the healthcare provider Certified prior to externship placement. BLS courses are offered at CCMCC. It takes up to 90 days after successful completion of all course requirements to obtain California State Licensure. California State Licensure is REQUIRED for Pharmacy Technician employment in the state of California.

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