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2015 SURGICAL TECHNOLOGY PROGRAM

Dear Prospective Student:

Thank you for considering Contra Costa Medical Career College as you pursue a career as a Surgical Technologist. Contra Costa Medical Career College is institutionally accredited through Accrediting Council for Continuing Education and Training (ACCET) and is currently seeking accreditation through additional councils to assure quality education to further enhance our student's success in the profession of surgical technology. Admittance into the surgical technology program is extremely competitive due to our HIGH placement rates of employed graduates. Please read this letter carefully, as it will explain the application process for the January 2015 program. This is a 1360 hour long program consisting of 24 daytime hours per week. The program will begin Monday January 5, 2015. Classes are held from 9:00am-3:30pm Monday thru Thursday. Externship hours consist of 40 hour weeks, during the day, and the hours will be determined by the externship site. The approximate cost is \$14,364.50. This includes everything you will need to take this course. By the first class meeting, all students must be at least 18 years of age, and be a graduate of an accredited U.S. high school or have passed the English-language version of the GED®. Associate's (or higher level) degrees from a U.S. institution are also acceptable. Foreign diplomas or degrees are not accepted unless translated by AACRAO. An AACRAO application is available at CCMCC. Please be advised that you will be required to submit to a **CRIMINAL BACKGROUND CHECK** prior to the start of the Surgical Technology Program. A background check will be done on all students. NO felony convictions are permitted. If you have any questions, please contact the Program Director. Please note that all dates, times and fees listed are subject to change.

APPLICATION PROCESS

- ❑ **Entrance Exam** - In order to submit an application for the January 2015 program you must take the Entrance Exam. The passing score for the entrance exam is a 17. You are allowed to retest one time. This timed entrance exam is the Wonderlic Scholastic Level Exam that measures your basic learning and problem-solving abilities. Sample Questions are available via Admissions Department. The test is available to take August 1, 2014 – August 29, 2014, weekdays only from 9am – 5pm. Your results will be available immediately.
- ❑ **Application** – Upon successfully passing the entrance exam you will receive an application packet. Applications are due no later than 5pm on Friday, September 19th, 2014. **NO EXCEPTIONS!** The application packet will include instructions for proper submittal. There is a \$125 non-refundable application fee.
- ❑ **Interview** – Only applicants who have submitted a complete application will be interviewed. Your oral interview will be scheduled within two weeks of submitting your application. If you have not been contacted within two weeks, please call CCMCC to check on the status of your application.
- ❑ **Admission** – Successful applicants will be notified by the first week of November 2014. The first tuition payment will be due at time of acceptance, so please have a plan for your financing in advance.

FOR ADDITIONAL INFORMATION OR QUESTIONS PLEASE CONTACT THE ADMISSIONS DEPARTMENT.